

**HEERF I, II, III Fund Report
Report #8 – October 7, 2021**

Pima Community College signed and submitted to the Department of Education the Certification and Agreement on April 10, 2020, to provide Emergency Financial Aid Grants to students. Pima Community College received notice of allocation of HEERF funds for providing emergency financial aid grants to students on April 20, 2020.

Pima Community College signed and submitted to the Department of Education the Certification and Agreement for the Institutional Portion of the Higher Education Emergency Relief Fund on April 23, 2020.

Pima Community College signed and submitted to the Department of Education the Certification and Agreement for Minority Serving Institution of the Higher Education Emergency Relief Fund on May 5, 2020.

As part of the requirements of receiving funds under Section 18004(a)(1) of the CARES Act, the college is required to provide periodic reporting. The first report is due within 30 days of the notice of allocation. Subsequent updates related to this provision are due every 45 days thereafter.

Reporting requirements include:

1. An acknowledgement that the institution signed and returned to the Department the Certification and Agreement and the assurance that the institution has used, or intends to use, no less than 50 percent of the funds received under Section 18004(a)(1) of the CARES Act to provide Emergency Financial Aid Grants to students.

Pima Community College submitted the Certification and Agreement form on April 10, 2020, documenting the college's assurance that the college would be using no less than 50% of the CARES Act funding for Emergency Financial Aid Grants to students. The college received a notification that the grant was awarded and funds were available on April 20, 2020.

2. The total amount of funds that the institution will receive or has received from the Department pursuant to the institution's Certification and Agreement [for] Emergency Financial Aid Grants to Students.
 - A. Coronavirus Aid, Relief and Economic Security Act (CARES, also known as HEERF 1). Pima Community College received \$4,994,525 to distribute to students, April 2020. Pima Community College also determined that \$1,500,000 of the institutional portion received to be distributed to students.
 - B. Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA, also known as HEERF 2). Pima Community College received \$4,994,525 to distribute to students, March 2021.
 - C. American Rescue Plan Act (ARPA, also known as HEERF 3). Pima Community College received \$19,906,024 to distribute to students, June 2021.

- The total amount of Emergency Financial Aid Grants distributed to students under Section 18004(a)(1) of the CARES Act as of the date of submission (i.e., as of the 30-day Report and every 45 days thereafter).

Emergency Fund Name	Total Dollar Amount	Total Students
CARES (HEERF 1)	\$6,494,525	8,605
CRRSAA (HEERF 2)	\$4,994,525	7,475
ARPA (HEERF 3)	\$9,652,400	14,281
Total figures:	\$21,141,450	30,361

- The estimated total number of students at the institution eligible to participate in programs under Section 484 in Title IV of the Higher Education Act of 1965 and thus eligible to receive Emergency Financial Aid Grants to students under Section 18004(a)(1) of the CARES Act, CRRSAA and ARPA.

Pima Community College estimates the total number of students eligible to participate in the Emergency Financial Aid Grants program to be more than 18,000 students.

- The total number of students who have received an Emergency Financial Aid Grant to students under Section 18004(a)(1) of the CARES Act.

As stated in item #3, the total number of students that have received Emergency Financial Aid Grants is 30,361 as of today's report.

- The method(s) used by the institution to determine which students receive Emergency Financial Aid Grants and how much they would receive under Section 18004(a)(1) of the CARES Act.

Pima Community College selected and directly disbursed funds to students that have demonstrated eligibility. The college's methodology used for the delivery of these funds is available online at <https://pima.edu/news/coronavirus/heerf>.

The procedures used to identify students who may be eligible for the Emergency Financial Aid Grants included:

- 1) Students enrolled on March 13, 2020, or after.

- 2) Students that have completed a Free Application for Federal Financial Aid (FAFSA) or are eligible to complete the FAFSA. *This is not a requirement for the distribution of ARPA (HEERF 3).*
 - 3) Students that meet the criteria specified in Section 484 of the Higher Education Act of 1965, as amended
 - 4) If students otherwise met requirements, they were automatically selected and distributed funds in the tiered award amount based on enrollment level.
7. Any instructions, directions, or guidance provided by the institution to students concerning the Emergency Financial Aid Grants.

Notice of the Higher Education Emergency Relief Fund was sent through a variety of methods, including emails sent directly to students and placement on the college's portal and web site, social media posts, and the local newspapers.

<https://www.pima.edu/news/coronavirus/resources-student.html>

Institutional and MSI Portion

The total amount of funds that the institution has received from the Department pursuant to the institution's Certification and Agreement [for] Emergency Financial Aid Grants to Students.

- D. Coronavirus Aid, Relief and Economic Security Act (CARES, also known as HEERF 1). Pima Community College received \$4,994,524 for the Institutional portion and \$640,155.00 for the MSI portion, April 2020. Pima Community College determined that \$1,500,000 of the institutional portion received to be distributed to students.
- E. Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA, also known as HEERF 2). Pima Community College received \$17,602,767 for the Institutional portion and \$1,242,857 for the MSI portion, March 2021.
- F. American Rescue Plan Act (ARPA, also known as HEERF 3). Pima Community College received \$18,783,571 for the Institutional portion, June 2021 and \$2,069,352.00 for the MSI portion, June 2021.

Technological Hardware and Internet Resources

As stated by the Department of Education funds outlined in the Institutional portion of the Higher Education Emergency Relief Fund may be used to defray expenses associated with coronavirus (including lost revenue, reimbursement for expenses already incurred, technology costs associated with transition to distance education, faculty and staff trainings, and payroll), and to carry out student support activities authorized by the HEA that address needs related to coronavirus. Institutional funds may be used to support the transition to virtual activities, purchase PPE or support other innovative learning methods that would allow an institution to engage students in support activities authorized by the HEA. Indirect Costs may be charged only to the Institutional portions of the HEERF II and III funding.

Pima Community College purchased laptops, tablet devices and hotspots for distribution to students along with miscellaneous software and additional technology to support student

learning in a virtual or hybrid modality. Students are able to access information and directions to checkout and receive laptops, tablets and hotspot devices by logging onto their MyPima and select the Students tab > Student Resources.

As of September 30, 2021, the College has expended the amounts below:

Information Technology to support Distance Learning

	Technology - Student IT Equipment, Hotspots, IT Equipment and Software to upgrade IT systems to support Distance Learning	Payroll to support Information Technology projects for Distance Learning and Equipment Management
CARES - HEERF I	\$3,272,351	\$0.00
CRRSA - HEERF II	\$1,722,640	\$53,200
ARPA - HEERF III	\$0.00	\$0.00
Total	\$4,994,991	\$53,200

Student Support Services

	Online Proctoring	Temp Staff for Support of Online Tutoring	Student Loan Default Aversion (MSI Allocation)
CARES - HEERF I	\$49,002.29	\$0.00	\$19,500.00
CRRSA - HEERF II	\$38,502.00	\$70,442	\$0.00
ARPA - HEERF III	\$0.00	\$0.00	\$0.00
Total	\$87,504.29	\$70,442	\$19,500.00

Online Test Proctor Services

The online proctored test units will provide professionally trained live proctors to monitor online exams and intervene when necessary.

Temp Staff for Online Tutoring

The online tutoring will provide additional opportunities for students to receive assistance in a Distance Learning environment.

Student Loan Default Aversion (MSI Allocation)

The College has designated funds to contract a Financial Competency and Loan Default Aversion Provider. The provider will provide financial literacy education and assistance. The services to

PCC students will include free financial education, one-on-one repayment information, and budgeting information. This will also allow PCC to provide loan repayment information earlier in the borrowing/repayment cycle, mitigate the loan default risk to PCC and reduce the number of students in default by 5% each year.

Personal Protective Gear and Decontamination

	Personal Protective Equipment (MSI and Institutional)	Decontamination and Air Filter Systems (MSI and Institutional)
CARES - HEERF I	\$102,946.69	\$520,075.17
CRRSA - HEERF II	\$0.00	\$1,785,094
ARPA - HEERF III	\$0.00	\$0.00
Total	\$102,946.69	\$2,305,169

Personal Protective Equipment (PPE) (MSI Allocation)

As stated by the Department of Education funds may be used to purchase Personal Protective Equipment (PPE) to ensure the physical safety of students on campus.

Decontamination of Campus (MSI Allocation)

The Recipient’s Certification and Agreement states that recipients may use prior awards provided under the HEA to prevent, prepare for, and respond to coronavirus. Pima Community College procured a company to provide decontamination services to all campuses to assist in the prevention of the spread of the virus.

Air Filter System (Institutional and MSI Allocation)

The Recipient’s Certification and Agreement states that recipients may use prior awards provided under the HEA to prevent, prepare for, and respond to coronavirus. Pima Community College procured a company to provide Air Filter Systems to assist in the prevention of the spread of the virus.

Student Debt

	Student Debt
CARES - HEERF I	\$0.00
CRRSA - HEERF II	\$0.00
ARPA - HEERF III	\$2,565,599
Total	\$2,565,599

Student Debt

As stated in the DOE guidance, Institutions may discharge unpaid student debt that were enrolled at the institution at any point on or after March 13, 2020.

Indirect Cost and Lost Revenue

	Indirect Costs	Lost Revenue
CARES - HEERF I	\$0.00	\$0.00
CRRSA - HEERF II	\$751,611	\$8,000,000.00
ARPA - HEERF III	\$0.00	\$5,342,071.00
Total	\$751,611.00	\$13,342,071.00

Indirect Costs

Pima Community College has a negotiated Indirect Cost Rate of 42%. IDC is excluded from equipment, capital expenditures, rental costs, tuition remission, scholarships and fellowships, participant support costs and the portion of each sub award in excess of \$25,000.