

**STAFF COUNCIL AGENDA**

Friday, November 5, 2021  
8:30am – 11:00am  
Virtual, Google Hangouts

- 1. General Matters..... 8:30am**
  - 1.1. Welcome & Introductions
  - 1.2. August & September Minutes Approval -
- 2. Business Reports ..... 8:45am**
  - 2.1. Chancellor’s Office: – No Update
  - 2.2. President of Campuses: – No Update
  - 2.3. Information Technologies: Evan Goldberg, Deputy Chief Information Officer
    - 2.3.1. General Updates:
  - 2.4. Provost’s Office: – Morgan Phillips, Vice Chancellor for Academic Excellence & Acting DC Campus Vice President
    - 2.4.1. Provost’s Report
  - 2.5. Human Resources: – Aida Vasquez, Director
    - 2.5.1. Employee Learning & Development
    - 2.5.2. Employee Relations/ Talent Acquisition
    - 2.5.3. Classification and Compensation Study
    - 2.5.4. Faculty Compensation Review
    - 2.5.5. Q. & A. from Representative feedback
  - 2.6. Facilities:
    - 2.6.1. Environmental Health & Safety: – Ouatfa Chuffe-Moscoso
      - 2.6.1.1. Safety Report
  - 2.7. Finance, Admin, & Staff Council Liaison: – David Bea, Executive Vice Chancellor- Finance & Administration
    - 2.7.1. College Budget
    - 2.7.2. Accounts Receivable Services - Student Refund Options
  - 2.8. Committee/Work & Task Group Representatives:
    - 2.8.1. All College Council: – next meeting Nov 12th
    - 2.8.2. Benefits Work Group: –
    - 2.8.3. Enrollment Management Committee: –
    - 2.8.4. AERC-All Employee Representative Council: – No report
- 3. College Business..... 9:45am**
  - 3.1. Draft Board Policies:
    - 3.1.1. BP 1.16: Institutional Effectiveness — REVISED
  - 3.2. Draft Administrative Procedures:
    - 3.2.1. AP 1.16.01: Mission Evaluation — REVISED
    - 3.2.2. AP 1.16.02: Strategic and Operational Planning — REVISED
    - 3.2.3. AP 1.16.03: Institutional Quality (IQ) Operational Effectiveness — REVISED
    - 3.2.4. AP 2.11.01: Human Subjects Review — REVISED
    - 3.2.5. AP 3.12.01: Placement — REVISED
    - 3.2.6. AP 3.25.08: College Discipline Area Committee — RECOMMENDED FOR DELETION

- 3.3. Minor Updates:
  - 3.3.1. BP 1.15: Workplace Violence Prevention — REVISED
  - 3.3.2. BP 1.17: Public Access and Free Expression on College Property — REVISED
  - 3.3.3. BP 1.19: Naming Opportunities — REVISED
  - 3.3.4. BP 2.20: Drug-Free College — REVISED
  - 3.3.5. BP 3.12: Developmental Education — REVISED
  - 3.3.6. BP 3.47: Student Organizations — REVISED
  - 3.3.7. AP 3.01.01: Qualifying Faculty to Teach Credit Bearing Courses — REVISED
  - 3.3.8. AP 3.12.02: Developmental Coursework Sequencing — REVISED
  - 3.3.9. AP 3.12.03: Developmental Curricula — REVISED
  - 3.3.10. AP 3.30.02: Learning Communities — REVISED
  - 3.3.11. AP 3.47.01: Student Organization — REVISED
- 4. **Employee Group Reports** ..... **10:15am**
  - 4.1. AFSCME Report: No Report at this time
  - 4.2. ACES Report: No Report at this time
- 5. **Open Forum and Discussion Topics (Staff Council and Guests)**
  - 5.1. Guests
  - 5.2. Staff Council Members
- 6. **Staff Council Business** ..... **10:25am**
  - 6.1. Representative Reports: – Constituent Feedback
  - 6.2. Governing Board Update: – Michael Lopez, Governing Board Representative
    - 6.2.1.
  - 6.3. Communications and Outreach Committee: –
    - 6.3.1. New tools
  - 6.4. Treasury – Fatima Wilson, Treasurer: –
    - 6.4.1. Budget Update
    - 6.4.2. Expenditure Requests
  - 6.5. Sub-Committee Reports
    - 6.5.1. Bylaws Committee: – Revised Bylaw Discussion - Recruitment
    - 6.5.2. Election Committee: – Representative Sharon Eisenmann retires
- 7. **Adjourn**

**Next Meeting**  
**Friday, December 3, 2021 8:30-11:00 am**  
**Virtual, Google Hangouts**