



**STAFF COUNCIL AGENDA**

Friday, December 4, 2020

8:30am – 11:00am

Virtual, Google Hangouts

- 1. General Matters..... 8:30am**
  - 1.1. Welcome & Introductions
  - 1.2. November Minutes will be sent out for review and approval
  - 1.3. Chancellor Lambert visit and discussion
- 2. Business Reports ..... 9:15am**
  - 2.1. Provost’s Office: Dolores Duran-Cerda, Executive Vice Chancellor and Provost
  - 2.2. Human Resources: Jeffrey Lanuez, Chief Human Resources Officer & AVC for Human Resources, Acting AVC for Human Resources, Acting
  - 2.3. Environmental Health & Safety: Ouatfa Chuffe-Moscoso, Director of Environmental Health & Safety
  - 2.4. IT: Evan Goldberg, IT Director
  - 2.5. Facilities: No Report
  - 2.6. Committee/Work & Task Group Representatives: All College Council, Benefits Work Group, Enrollment Management Committee, AERC-All Employee Representative Council: No Updates
  - 2.7. Finance: General Updates – David Bea, Executive Vice Chancellor-Finance & Administration
- 3. College Business..... 10:15am**
  - 3.1. AP 1.01.01: Development of Board Policies and Administrative Procedures — *Revised* (Seth Shippee)
  - 3.2. AP 1.01.02: Development and Revision Process for Board Policies and Administrative Procedures — *Revised* (Seth Shippee)
  - 3.3. AP 1.01.03: Development and Revision of Standard Operating Procedures (SOPs) — *NEW* (Seth Shippee)
  - 3.4. AP 3.25.05: Program and Service Review — *Revised* (Wendy Weeks)
  - 3.5. AP 3.46.06: Complaint Procedure for Students with Disabilities — *Revised* (Ken Hosto)
  - 3.6. AP 4.01.04: Grants — *Revised* (Laurie Wright)
- 4. Employee Group Reports ..... 10:45am**
  - 4.1. AFSCME Report: No Report at this time
  - 4.2. ACES Report: Message: No Report at this time
- 5. Open Forum and Discussion Topics (Staff Council and Guests)**
- 6. Staff Council Business ..... 10:45am**
  - 6.1. Campus/District Reports-Constituent Feedback – DO, M&S, DV, EC, WC, DC, NW
  - 6.2. Governing Board Update - Michael Lopez, Governing Board Representative
  - 6.3. Sub-Committee Reports
    - 6.3.1. Bylaws Committee - Bylaws review and modifications underway
    - 6.3.2. Election Committee - No Update
  - 6.4. Communications and Outreach Committee - No Update
  - 6.5. Treasury – Fatima Wilson, Treasurer - No Update
- 7. Adjourn**

**Next Meeting**

**Friday, January 8, 2020 8:30-11:00 am**

**Virtual, Google Hangouts**