



PimaCountyCommunityCollegeDistrict Board Policy

<i>Board Policy Title:</i>	Records Management, Retention and Disposition
<i>Board Policy Number:</i>	BP 2.15
<i>Adoption Date:</i>	2/5/14
<i>Schedule for Review & Update:</i>	Every three to five years
<i>Review Date(s):</i>	2/5/14, 4/19/18, 2/14/24
<i>Revision Date(s):</i>	
<i>Sponsoring Unit/Department:</i>	Chancellor
<i>Motion Number:</i>	201402-03
<i>Legal Reference:</i>	A.R.S. §§ 41-151.14
<i>Cross Reference:</i>	

The Governing Board delegates to the Chancellor the authority to establish and maintain an active, continuing program for the economical and efficient management, retention, and disposition of the public records of the College, in accordance with the requirements and schedules established by the State of Arizona and the United States government. The Chancellor may delegate this responsibility to another appropriate office.